

The Arms Trade Treaty
Avenue de France 23
CH-1202 Geneva
15 April 2024

To : Representatives of States Parties to the Arms Trade Treaty.
: Representatives of Signatory States to the Arms Trade Treaty.
: Representatives of Observer States to the Arms Trade Treaty.
: Representatives of International and Regional Organizations.
: Representatives of Civil Society, NGOs and Industry.

Dear Distinguished Representatives,

INVITATION TO THE ATT CSP10 INFORMAL PREPARATORY MEETING: 16 - 17 MAY 2024

1. Following my announcement circulated on 20 November 2023 regarding the schedule of ATT meetings for the period leading up to CSP10, I have the pleasure to invite you to the CSP10 Informal Preparatory Meeting, which will take place on 16-17 May 2024.
2. As indicated in that announcement and in accordance with the CSP9 decision, this meeting will be held *in-person* with a *hybrid option* at the Centre International de Conférences Genève (CICG), Geneva, Switzerland. This will allow delegates to participate at the venue of the meeting or remotely via an online platform. Daily sessions of the meeting will take place from 10:00 to 13:00 and 15:00 to 18:00 (Geneva time).

Draft schedule of meeting

3. The draft schedule for the meeting is included in the attached Annex. The draft schedule is subject to change, as appropriate.

Documentation

4. A draft agenda and documentation for the meeting will be issued by the Chairs of the Working Groups and other ATT office holders through the ATT Secretariat.

Registration

5. Delegates wishing to participate in the 16-17 May 2024 meeting are requested to **register by 14 May 2024**. This applies to delegates who will participate remotely, as well as delegates who will attend the meeting in-person. Registration for the meeting involves one step: each individual member of each delegation must register online ([here](#)). Anyone who has not registered for the

meeting will not receive the Zoom link to access the meeting and may not be admitted to the online platform for the meeting.

Remote participation (via online platform)

6. Access to the online platform: Delegates that have registered for the meeting will receive the link to the meeting on 15 May 2024.
7. Interpretation from/into Arabic, Chinese, English, French, Russian and Spanish will also be available for those delegates participating remotely (via the online platform).
8. Delegates who are participating remotely (via the online platform) are encouraged to:
 - a. ensure that the name of the State or Organization they represent and their surname are displayed in their Zoom profile. This will help the meeting facilitators to identify participants correctly, if they are called on to speak.
 - b. use a headset with integrated microphone for purposes of audibility and interpretation.
9. Delegates are encouraged to visit the ATT website ([here](#)) for further information and documentation pertaining to the forthcoming meeting.

I avail myself of this opportunity to renew the assurance of my highest consideration.

Yours faithfully,



Ambassador Răzvan RUSU
President: Tenth Conference of States Parties to the ATT

DRAFT SCHEDULE OF CSP10 INFORMAL PREPARATORY MEETING: 16 - 17 MAY 2024*

	Thursday	Friday	
10:00 – 13:00	Progress reports of ATT subsidiary bodies <ul style="list-style-type: none"> • Working Group on Effective Treaty Implementation (WGETI) • Working Group on Transparency and Reporting (WGTR) • Working Group on Treaty Universalization (WGTU) 	CSP10 preparatory arrangements	10:00 – 13:00
15 :00 – 18 :00	Progress reports of ATT subsidiary bodies <ul style="list-style-type: none"> • Diversion Information Exchange Forum (DIEF) • Voluntary Trust Fund (VTF) • Management Committee (MC) 	CSP10 preparatory arrangements	15 :00 – 18 :00
SIDE EVENTS	<i>tbc</i>	<i>tbc</i>	SIDE EVENTS

* The draft schedule is subject to change, as appropriate. A draft agenda and documentation for the meeting will be issued by the Chairs of the Working Groups and other ATT office holders through the ATT Secretariat. Agenda items will be addressed on a rolling basis.